

**How to access your account at [www.gicfinancial.com](http://www.gicfinancial.com)**

Click on "ACCOUNT LOGIN" (bottom left hand corner of screen)

Enter your LOGIN ID and PASSWORD

It is highly recommended that you change your password the very first time you log on to your account.

1-click on MY INFO      2-click on MY PASSWORD      3-change your password

On the left side of the screen you will see the menu that allows you to access-

- My Info
- My Accounts
- My Advisor

**How to retrieve your Quarterly statement**

1-Log onto your account   2-click on "MY ACCOUNTS"

3-Click on "ADVISOR PREPARED REPORTS" (near the top of the screen)

4-Click on "VIEW REPORT" 5-Your financial statement will appear for you to view or print off.

If you require any assistance, please do not hesitate to contact us.